



Instructions for Creating a README File For Playable Multimedia Objects

There are two basic types of author-submitted multimedia objects: 1) playable files (such as .au, .midi, .mov, .mp3, .mpeg, .wav, etc.), and 2) dataset or collections of multimedia content. Playable files require some sort of client player software and are usually fairly straightforward to use. Data sets are inherently more complex, consisting of raw data, often with an accompanying program(s) to manipulate the data. The requirements for playable multimedia object submission are described below:

For playable multimedia objects, the author README file must include the following sections:

- a) **Description:** An overall description of the objects and what the audience can expect to gain by downloading them;
- b) **Size:** The total size of all objects, in kilobytes if less than one megabyte in size, or in megabytes if one megabyte or greater in size. This will allow IEEE to provide IEEE *Xplore*[®] users with information that will help them to make downloading decisions;
- c) **Player Information:** Provide the minimum version of the player software that is required to play the submitted files. Include the name of the software, the version number, and any special requirements for the player. For non-standard applications, please include what platform(s) is required along with more detailed information about interacting with these objects;
- d) **Packing List:** A complete list of all the files included in the set of multimedia objects;
- e) **Contact Information:** The author should provide contact information in case users have questions regarding the multimedia material.

Please note that your supplemental files will be compressed into a .zip file or .tar.gz file (as appropriate), including your README file, and will be placed on IEEE *Xplore* for users to access along with the paper. IEEE staff will make sure that all files listed are included, but will not provide support to readers on how to use the materials or troubleshoot them if there are problems. Therefore, it is important that the README file contain complete instructions for using the supplemental files and that all files work properly. Also, please make sure that the README file is in PDF or text format so that it is available to the widest possible audience of readers.