

To: EDS AdCom Members and Friends  
From: Fran Urbaniak, EDS Executive Office  
Date: 9 October 2009  
Subject: Next EDS AdCom Meeting

The next EDS AdCom meeting will be held in Baltimore, Maryland, USA on Sunday, 6 December 2009.

Date:	Sunday, 6 December 2009
Location:	Hilton Baltimore Hotel 401 West Pratt Street Baltimore, MD 21201 USA Toll Free: 1-800-HILTONS Tele: +1 443.573.8800 Fax: +1 443.683.8841 www.baltimore.hilton.com
Room & Level:	Key Ballroom 9 2 <sup>nd</sup> Floor
Continental Breakfast:	7:30 a.m.
Meeting:	8:00 a.m. to 4:00 p.m.
Buffet Lunch:	12:00 noon

Immediately following the AdCom Meeting (5:00 p.m.), you are all invited to attend a meeting for the EDS Chapters from the U.S. North America East area (Regions 1-3 & 7) in Key Ballroom 10, 2<sup>nd</sup> Floor of the Hilton Baltimore Hotel. An EDS Buffet Dinner will be held at 7:30 p.m. (cocktails 7:00 p.m.) for all AdCom members and AdCom meeting attendees in Key Ballroom 5, 2<sup>nd</sup> Floor.

Air and travel information has been included in this e-mail and the EDS Meeting Reply Form has been provided as an attachment. We have also attached the IEDM Advance Registration Form and the Hilton Baltimore Hotel Reservation Form. For further information regarding the IEDM, you can visit the web-site at <http://www.ieee.org/conference/iedm>

The AdCom agenda will be distributed in a separate e-mail in late October.

Please complete the Meeting Reply Form, indicating your anticipated attendance at the AdCom Meeting, EDS Buffet Luncheon, EDS Buffet Dinner, EDS Regions 1-3 & 7 Chapters Meeting and EDS Buffet Dinner. All completed forms should be returned to me by Friday, 23 October 2009 via e-mail (f.urbaniak@ieee.org) or fax (+1 732 235 1626).

**STANDING AND TECHNICAL COMMITTEE MEMBERS:** Saturday morning, 5 December 2009 is the date being proposed for any standing and technical committee meetings. Please check with your committee chair/VP to see if he/she is scheduling a meeting for this date before making your travel arrangements.

**ADCOM MEETING PRESENTERS:** Please send an electronic copy of your entire presentation to me (f.urbaniak@ieee.org) no later than **Friday, 27 November 2009**.

**OFFICERS AND ELECTED ADCOM MEMBERS:** Please remember to be available immediately following the AdCom Meeting (4:00 p.m.), as we will be holding the annual EDS Officer and AdCom Elections.

Thank you.

cc: EDS Staff  
Beverly Banks

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## AIRFARE & TRAVEL INFORMATION

### Directions from Airports to Hilton Baltimore Hotel

#### ❖ **Baltimore/Washington International (BWI)**

**Directions:** Take I-95 W to I-295 N to Baltimore. I-295 becomes Russell St. Turn right on Pratt St

- Distance from hotel: 10 miles
- Drive time: 15 minutes
- **Limo/Shuttle/Rental Car/Taxi Information**

Limousine	35.00 USD
Super Shuttle	21.00 USD
Rental Car	Rates Vary
Taxi	25.00 USD

#### ❖ **Washington National Airport**

**Directions:** Take I-95N to Baltimore. Take Exit 53, I-395N downtown. Follow 4 lights to Lombard St.; make left. Go 1 block, make left onto Eutaw St. Go 1 block, turn right onto Pratt St.

- Distance from hotel: 41 miles
- Drive time: 50 minutes
- **Limo/Shuttle/Rental Car/Taxi Information**

Limousine	170.00 USD
Super Shuttle	115.00 USD
Rental Car	Rates Vary
Taxi	140.00 USD

### ❖ **Washington Dulles International Airport**

**Directions:** VA-267E to Washington DC-Exit 18-I-495N to Baltimore. I-495N to Exit 27, I-95N to Baltimore. I-95N to Exit 53, I-395N downtown. 4 lights to Lombard St.; make left. Go 1 block make left onto Eutaw St. One block, turn right onto Pratt St.

- Distance from hotel: 70 miles
- Drive time: 75 minutes
- **Limo/Rental Car/Taxi Information**

Limousine	130.00 USD
Rental Car	Rates Vary
Taxi	100.00 USD

### **Location Information**

The Hilton Baltimore hotel lies in the exciting Inner Harbor district downtown, a prime business, historic and cultural district in **downtown Baltimore, Maryland**. The hotel is directly connected to the Baltimore Convention Center, adjacent to **Camden Yards**, and steps from the **National Aquarium** at Inner Harbor. The Hilton Baltimore Hotel is a newly opened property, designed to impress and accommodate every need of today's traveler. Guest accommodations include: 757 deluxe guest rooms with plasma screen televisions with on-demand entertainment; sizable work stations, ergonomic desk chair, two phones, voicemail and data port; and high-speed Internet access (wired/wireless) in all guest rooms. For more information about the amenities please visit [www.baltimore.hilton.com](http://www.baltimore.hilton.com)

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