

IEEE ELECTRON DEVICES SOCIETY

ADCOM MEETING

Sunday 1 June 2008

**Divani Caravel Hotel
Mycenae Room
Vas. Alexandrou 2
161 21 Athens, Greece**

TABLE OF CONTENTS

I. AGENDA	PAGE 2
II. ATTENDANCE	PAGES 3 - 4
III. MOTIONS	PAGES 5
IV. ACTION ITEMS	PAGE 5
V. MEETING SUMMARY	PAGE 6
VI. ATTACHMENTS*	

* Attachments will only be distributed upon request

Prepared By: Fran Urbaniak

Issue Date: 16 September 2008

IEEE ELECTRON DEVICES SOCIETY

ADCOM MEETING

**Divani Caravel Hotel
Mycenae Room
Vas. Alexandrou 2
161 21 Athens, Greece**

AGENDA

OPENING REMARKS	Cor Claeys	10:00 a.m.
SECRETARY'S REPORT	Jim Merz	
PRESIDENT'S REPORT	Cor Claeys	
SUMMARY OF THE 31 MAY 2008 EXCOM MEETING	Renuka Jindal	
TREASURER'S REPORT	Bill Van Der Vort	
EXECUTIVE DIRECTOR'S REPORT	Bill Van Der Vort	
VICE-PRESIDENT OF MEMBERSHIP'S REPORT	Albert Wang	11:00 a.m.
VICE-PRESIDENT OF REGIONS/CHAPTERS' REPORT	Juin Liou	
VICE-PRESIDENT OF EDUCATIONAL ACTIVITIES' REPORT	Paul Yu	
VICE-PRESIDENT OF PUBLICATIONS' REPORT	Renuka Jindal	
VICE-PRESIDENT OF TECHNICAL ACTIVITIES' REPORT	April Brown	
EDS ADCOM LUNCH IN PELLA ROOM, DIVANI CARAVEL HOTEL		12:00 noon
FELLOWS EVALUATIONS CHAIR'S REPORT	Hiroshi Iwai	1:00 p.m.
NOMINATIONS AND ELECTIONS CHAIR'S REPORT	Ilesanmi Adesida	
EDS IEEE GOLD COMMITTEE REPRESENTATIVE'S REPORT	Ravi Todi	
EDS GOLD INITIATIVES	Ravi Todi	
- Proposal for a GOLD Committee Budget		
- Proposal for a Student & GOLD Ambassador Lecturer Program		
- Proposal for an Early Career Award		
OTHER BUSINESS	Bill Van Der Vort	2:00 p.m.
- Proposed EDS Initiatives for 2009		
QuestEDS EDITOR-IN-CHIEF'S REPORT	Samar Saha	
SRC – NORTH AMERICA WEST CHAIR'S REPORT	Samar Saha	
ADJOURNMENT	Cor Claeys	3:00 p.m.

NEXT ADCOM MEETING: International Electron Devices Meeting, Sunday, 14 December 2008, San Francisco Hilton & Towers Hotel, San Francisco, CA, USA.

II. ATTENDANCE

A. OFFICERS, PAST PRESIDENTS AND IEEE STAFF PRESENT:

EDS President	C.L. Claeys
EDS President-Elect	R.P. Jindal
EDS Jr. Past President	I. Adesida
EDS Sr. Past President	H. Iwai
EDS Secretary	J.L. Merz
EDS Executive Director	W.F. Van Der Vort
EDS Business Administrator	F. Urbaniak
EDS Business Coordinator	J. Lombardini

B. EXECUTIVE COMMITTEE MEMBERS PRESENT

A.S. Brown
 J.J. Liou
 A.Z.H. Wang
 P.K.L. Yu

C. ADCOM MEMBERS PRESENT

Elected Members:

G. Baccarani	F.J. Garcia Sanchez	R.J. Nikolic
J.N. Burghartz	R. Huang	R.M. Todi
J. Deen	H.S. Momose	

Ex-Officio Members:

T. Bachurina	H. Kulah	E. Sangiorgi
F. Bonani	G. D. Licciardo	J. Schmitz
O. Bonnaud	L. Lunardi	E. Skordumova
O. Bulteel	D. Misra	O. Stukach
S. Bellone	M. Profirescu	I. Tupyachak
A. Iliadis	A. A. Rezazadeh	P. Turalchuk
K. Ilyenko	N. M. Ryskin	J.P. Xanthakis
B. Iniguez	I. Salem	A. Yakovlev
V. Kolev	S. Saha	

D. OFFICERS AND ELECTED ADCOM MEMBERS ABSENT:

Officers:

J.J. Candelaria
A.U. Mac Rae
S.A. Parke

Elected Members:

S.S. Chung
M.J. Chan
S. Ikeda
J.B. Kuo
M. Lundstrom
T.L. Ren
H. Shang
J.W. Swart
S. Tyagi
X. Zhou
J.J. Welser

E. TOTAL ATTENDANCE: 46

III. MOTIONS

1. To accept the minutes of the December 2007 AdCom Meeting as presented. Seconded and **passed unanimously** (Ref. pg. 6, para. 2).
2. To approve the appointments of Chih-Hung (James) Chen to the Compact Modeling Committee and Jagadesh Kumar to the Educational Activities and Publications committees. Seconded and **passed unanimously** (Ref. pg. 6, para. 2).
3. EDS to be a technical co-sponsor of the new SSCS Magazine. Seconded and **passed unanimously** (Ref. pg. 7, para. 8).
4. To approve a \$10K budget for the GOLD Committee and the Career Assistance sub-committee. Motion seconded and **passed unanimously** (Ref. pg. 14, para. 14).
5. To approve a \$20K budget for the Student/GOLD Ambassador Program (\$20K per year with each geographical area being allocated \$4K). Motion seconded and **passed unanimously** (Ref. pg. 14, para. 14).
6. To approve an Early Career Award with a total budget of \$4K comprised of (\$1K stipend, and travel expenses not to exceed \$1.5K for a recipient residing in the US and \$3K for a recipient residing outside the US. Motion seconded and **passed unanimously** (Ref. pg. 15, para. 14).
7. To approve the following initiatives proposed for 2009:
 1. Increase the Chapter Subsidy Budget (\$28K)
 2. Increase the Mini-Colloquia & Globalization Budgets (\$31K)
 3. Increase the Membership Fee Subsidy Budget (\$2K)
 4. Continue to Budget for Digitization and/or Preparation of Legacy Material of EDS Conference Proceedings to be Added to IEEE Xplore (\$20K)
 5. Move T-ED manuscript processing to online system, Manuscript Central (\$18K)
 6. Obtain part-time web support for the EDS Office (\$20K)

Motion seconded and **passed unanimously** (Ref. pg. 15, para. 15).

8. To approve an increase of \$25K to the 2008 MQ budget for a total of \$60K for 2008. Motion seconded and **passed unanimously** (Ref. pg. 15, para. 15).
9. To adjourn the 6/01/08 AdCom meeting. Seconded and **passed unanimously** (Ref. pg. 16, para. 17).

IV. ACTION ITEMS

1. To advertise EDS Member benefits such as EDS Archival DVD, Annual DVD Update Package, QuestEDS, IEDM Short Course DVD, and electronic delivery of TOC, to EDS chapter chairs (Ref. pg. 11, para. 10).
2. To develop a proposal for changes to the EDS Constitution and Bylaws concerning the Officer and AdCom election process to be presented at the December AdCom meeting (Ref. pg. 13, para. 13).
3. To develop a proposal for changes to the EDS Bylaws concerning the attendance requirement for elected members with vote to be presented at the December Adcom meeting (Ref. pg. 13, para. 13).
4. To send Information on QuestEDS to all EDS Chapter Chairs (Ref. pg. 16, para. 16).

V. MEETING SUMMARY

1. OPENING REMARKS (Cor Claeys)

The President called the meeting to order at 10:00 a.m. He welcomed everyone to the meeting and presented the meeting agenda.

2. SECRETARY'S REPORT (Jim Merz)

Jim stated that a summary of the December 2007 AdCom Meeting was published in the EDS Newsletter. He requested that if there were no changes to the 2007 December meeting, that the minutes be accepted as presented.

MOTION: To accept the minutes of the December 2007 AdCom Meeting as presented. Seconded and **passed unanimously.**

3. PRESIDENT'S REPORT (Cor Claeys)

Cor thanked John Xanthakis for doing an excellent job and his invaluable help with the local arrangements and preparation and distribution of attendee visa letters for the EDS AdCom Meeting Series (including the mini-colloquia) in Greece.

- Cor stated the the following Ex-Officio Member appointments have been proposed since the December 2007 AdCom Meeting

1. Chih-Hung (James) Chen - Member of Compact Modeling Technical Committee
2. M. Jagadesh Kumar - Member of Educational Activities and Publications committees

MOTION: To approve the appointments of Chih-Hung (James) Chen to the Compact Modeling Committee and Jagadesh Kumar to the Educational Activities and Publications committees. Seconded and **passed unanimously.**

- The first TAB Meeting of the year took place in February 2008 in Louisville, KY. Approved phase one (deciding the title and the scope) of a new periodical which will be launched by the Solid State Circuits Society. The Solid State Circuits Society (SSCS) Magazine is a new periodical which originally was the SSCS's newsletter, but has now been transformed into a new periodical.
- A periodical that will be launched by the Council on Electronic Design Automation is entitled Embedded Systems Letters
- There was much discussion on the concept of creating a "technology driven and marketplace defined Roadmap" to better identify the parts of our common technology between the different societies which are not really covered by the societies. This concept will be discussed in more detail at next TAB Meeting.
- There was a joint session between the Regional Activities Board (RAB), which was renamed the Member and Geographic Activities (MGA) and TAB (with all the different society and council presidents) to discuss membership growth and partnership for conference success.

4. SUMMARY OF THE 31 MAY 2008 EXCOM MEETING (Renuka Jindal)

- The President-Elect briefly reviewed his report stating that most items would be discussed on an individual basis later in the AdCom meeting. Significant points of the presentation included:
 1. Review of ExCom Meeting topics that were discussed the previous day. He mentioned that we were 'on track' with our position statements in the EDS Strategic Plan.

2. Discussed the GOLD Committee's goals, programs and budget.
3. Spoke about our interest in being involved with new technologies and how it is in line with IEEE's Humanitarian Technology Challenge.
4. Spoke about improving the value of EDS membership. We should continue to improve membership and not worry too much about the expense.
5. The 2009 Spring ExCom/AdCom Meeting will be held in Mumbai, India on May 30, May 31.
6. Discussed the EDS AdCom attendance bylaw. The AdCom bylaw states that elected members and Ex-Officio members with vote cannot miss 2 meetings in a row. If you want to hold one of these positions, you should attend and become part of the process. If you have any problems attending, you should speak with the Executive Committee.
7. AdCom previously voted to give EDS members a free subscription to the 2007 and 2008 issues of the Nanotechnology Magazine. A discussion was held at ExCom as to its value to our members and it was decided that we would discontinue providing EDS members with a free subscription after the last 2008 issue.
8. Discussed whether EDS should be a technical co-sponsorship of the new SSCS Magazine. There would be no cost involved and it would be a way to influence what gets published in the Magazine.

MOTION: EDS to be a technical co-sponsor of the new SSCS Magazine. Seconded and **passed unanimously.**

9. An update was given regarding a possible EDS Express publication and plans to capture good quality papers rejected by T-ED and EDL. An Express publication would be high quality but with a fast turnaround time. Optics Express publishes in 6 weeks opposed to 3 months. Is EDL good enough and fast enough or do we need something else? We need feedback from editors on how to accomplish this.
10. QuestEDS is a new service launched by EDS that will provide value to EDS membership. It is available to all EDS members on the EDS website at www.ieee.org/go/questeds.

5. TREASURER'S REPORT (Bill Van Der Vort for Steve Parke)

Bill reported for the Treasurer who was unable to attend the meeting. He discussed the final figures for 2007 and explained any difference between what we budgeted and what we received in 2007. Significant points discussed were as follows:

- The pre-audit results of the EDS budget for 2007 showed that EDS experienced a surplus of \$741K which was \$443K more than budgeted. He reviewed all the line items that showed an outcome significantly different than the budgeted amount. The biggest item was interest income of \$246K and the IEEE infrastructure credit of \$140K. T-ED and EDL performed better than expected and that has to do with a better return from IEL and ASPP. The J-MEMS budget was budgeted as a negative but came in as a positive. Also, there was a \$20K charge budgeted for free subscriptions for our members to the Nanotechnology Magazine for EDS members. EDS reserves now total about \$6.6M.
- The finalized 2009 EDS Membership Fee will be \$12 for members.
- Page counts for EDL and T-ED for 2009 are set at 1300 and 3200, respectively
- The DVD Update Package price for 2009 is set at \$30 for members
- The member price for ESL for 2009 will be increased to \$55 for 2009, which is a very dramatic increase from the prior year.

6. EXECUTIVE DIRECTOR'S REPORT (Bill Van Der Vort)

The Executive Director discussed his report which detailed the projects currently being worked on by the staff. Significant points of the presentation included:

- Worked with the EDS President to revise the EDS Bylaws to include a TAB 'must have' that a presiding officer of a board/committee cannot vote unless there is a secret ballot or tie
- Continued working with the April Brown, VP of Technical Activities and IEEE Corporate to develop a member and non-member survey to gather information on the needs of members and potential members
- Began to lead an IEEE level project to implement options and respective processes to better advertise within IEEE new society products and services and important conference events and announcements
- Began to consolidate the Ebers, Education and Distinguished Service Award brochures into **one** 'EDS Award' brochure to be distributed at IEDM
- Developed a nomination form for the Chapter of the Year Award
- Worked with the Ravi Todi, GOLD Rep. and VP of Awards to develop a proposal for an Early Career Award
- Determined an ongoing support model for the EDS Office to maintain the EDS website, hiring a part-time person and considering obtaining support from IEEE TAD in 2009 and going forward
- Continued working with the Juin Liou and Albert Wang VPs of Regions/Chapters and Membership to increase EDS' presence in China and India by developing chapters and coordinating mini-colloquia
- Continued working with EduCom, Paul Yu and his committee to participate in IEEE's new initiative of offering short courses on the web --- IEEE Expert Now.
- Worked with Ravi Todi, GOLD Rep. and VP of Education to develop a proposal for a Student/GOLD Ambassadors Program
- Ordered, obtained and distributed an EDS banner to all EDS chapters that requested one (approx. 80). Banners have been shipped out to all chapters requesting them.
- Developed a slide for Juin Liou, the VP of Regions/Chapters, showing the current activity level of our chapters by regional area
- Completed working with an editor of T-ED & IEEE staff to have the Legacy Years (1981-87) of the VLSI Symposium proceedings prepared and added to IEEE Xplore
- Continued working on an IEEE-wide initiative to follow-up with conferences to obtain the Xplore compliant CD for their proceedings to improve the posting time to IEEE Xplore
- Continued to work with Jon Candelaria, VP of Meetings, to obtain data which will show a view of EDS meetings from both a regional and topical perspective to be used as a tool to evaluate new meeting requests.
- Completed working with VP of Meetings & VP of Technical Activities to coordinate discussions and any necessary approvals for 3 meetings to request technical co-sponsorship support
- Began to work with the Paul Yu, VP of Education and Ravi Todi, EDS GOLD Rep. to obtain approval and implement to hold a lecture for GOLD members at the IEDM
- Continued to work with the VPs of Membership and Meetings to propose the possible establishment of 'EDS' rates for conference registrations which will be even lower than IEEE rates

- Worked with IEEE Member Services to coordinate an e-blast promotion to offer a half year of free EDS membership to all IEEE members who are not EDS members but who have an interest in EDS. To date, have approximately 200 new EDS members from this promotion.
- Began to participate in the IEEE Alternate Membership Models Project team to represent the societies based on cost and benefits offered
- Coordinated to have all the society offices providing manuscript processing support at IEEE get together periodically as a type of an ongoing focus/user group
- Began to work with the Renuka Jindal, VP of Publications, and EICs to update the information for authors document for T-ED, EDL, & T-DMR
- Worked with TAD IT to test the EDL and T-ED manuscript processing system, as a new server was set-up with a new version of windows
- Implemented a new web-based manuscript processing system for EDL, called Manuscript Central. Began addressing any processing issues, as well as started to review the reports available
- Three staff members of the publications group attended training and a user group for Manuscript Central to help in the implementation of the new manuscript system for EDL and eventually T-ED
- Continued working with the Renuka Jindal, VP of Publications and Samar Saha, EIC to enhance the new QuestEDS electronic service available to EDS members
- Began to research the possibility and cost of developing an automated author feedback system for EDL using Manuscript Central
- Began to research the possibility and cost of implementing a procedure to help reviewers obtain references for non-IEEE articles
- Implement the former process of having an article written by a student included in the EDS Newsletter on an ongoing basis.

7. VICE-PRESIDENT OF MEMBERSHIP'S REPORT (Albert Wang)

The Vice-President of Membership discussed his report. Significant points of the presentation included:

- There was a decrease in the rate of declining membership reported at the end of 2007.
- Albert discussed how the geographic situation of members affected membership numbers in 2007. For example:
 1. Region 8 has experienced a slight increase in membership, but not quite as much as Region 10.
 2. Region 10 has seen the highest increase in the number of memberships and is continuing its upward trend.
 3. Regions 1, 3 & 7 and Canada's membership numbers have been steadily declining. Need to do something to regenerate membership numbers in North America.
 4. Region 9 membership numbers have increased.
- Reviewed the current EDS membership programs and plans to help increase the value of EDS membership to its members:
 1. Annual on-site membership credit voucher promotion to be held at the 2008 IEDM
 2. Distribute IEEE & EDS membership promotional materials to EDS supported conferences during the year

3. Provide membership promotional packets to many EDS Distinguished Lecturers over the past year to distribute to as many members as possible.
4. Coordinate the Membership Fee Subsidy Program (MFSP) which subsidizes IEEE and EDS memberships for individuals who have an annual income that does not exceed US\$12,600. For the 2008 cycle, so far we have 15 chapters (approximately 158 members) who have already participated in the program.
5. In May 2008, coordinated the annual Technical Interest Profile (TIP) promotion by sending an e-mail to IEEE higher grade members who are not EDS members but who have an EDS TIP, offering them free half-year EDS membership. This year, also made this offer to Graduate Student Members (GSMs). An e-mail was successfully launched to a total of 9,135 IEEE members and as of May 27, 2008, 195 members took advantage of this promotion.
6. Try to encourage people who are qualified to upgrade from a regular member to apply as a Senior Member.
7. Redesigned new flyers for membership promotion for regular member, student member, and affiliate member applications
8. Designed a new "Thank You" card for the local host or group who helped organize EDS activities as our appreciation for their help.
9. Discussed new Ideas to increase membership. Discussed the lack of leadership by some chapter chairs in sponsoring activities to promote membership. The use of EDS exclusive member benefits to give people reason to join EDS.
10. Work with Ravi Todi to increase student membership.
11. Enhanced membership promotion planned for the IEDM

8. VICE-PRESIDENT OF REGIONS/CHAPTERS' REPORT (Juin Liou)

The Vice-President of Regions/Chapters presented his report. Significant points of the presentation included:

- Juin discussed new chapter development during the period 2001 through 2008. In 2001 there were 106 chapters and in 2008 there are 143 chapters.
- Most new chapters developed in 2007 were in Region 10; specifically China and India. Most recently, new chapters formed in Nepal and in Colombia, South America. In Region 8 there were new chapters formed in Estonia and Macedonia
- There is a total of 46 potential new chapters forming in all regions
- Some of these chapters are joint chapters and the Microwave Theory & Techniques (MTT) Society is the most popular joint society with EDS.
- The various ways to measure a chapter's activities is to look at the number of Distinguished Lectures, Mini-Colloquia organized, Chapter Supported Conferences, Symposia, & Workshops that a chapter participates in and whether they have been requesting chapter subsidies on an annual basis. The maximum chapter subsidy amount for 2008 was again increased from \$1,000 to \$1,500 (\$500 to \$750 for joint chapters).
- The EDS Chapter Banners were shipped to all chapters in March. Banners are available if one was not requested earlier.
- Summarized Values and Supports offered to EDS members by EDS Chapters.

9. VICE-PRESIDENT OF EDUCATIONAL ACTIVITIES' REPORT (Paul Yu)

The Vice-President of Educational Activities presented his report. Significant points of the presentation included:

- Discussed the Distinguished Lecture Program and its success. Presented a report that gave a history of the usage & cost of the EDS Distinguished Lecturer Program. In 2007 there were 196 lectures given. As of May 2008, a total of 149 lectures were given. The success of this program is due to more DLs being engaged in the program and an increase in the number of Mini-Colloquia held. Year-to-date, there were 12 mini-colloquia held in various cities with approximately 5 more to be held later in 2008. Paul expressed that the success of the DL and MQ program has been due to the collaboration of the EduCom, SRC, and Fellowship Committee, but now he would like to extend participation in the program to Technical Committee Members so that the objective of the Society to bring technical innovation to its members can be better attained.
- More funding is needed for 2009 and would like to see an increase in the MQ budget from \$55K to \$60K
- Spoke about giving special recognition to committed DLs who have served for many years and have been very active.
- Briefly discussed the IEEE Expert Now Program modules being developed and made available to EDS members at a low price. Explained that an issue facing Expert Now is that companies would like to have 400 modules for their workers. We as a society would like to supply them with these modules. VHS tapes of lectures given at the IEDM conference are available through the IEDM Video Tape Library. These tapes are only available for lectures given up to the year 2003. We are currently working on making these lectures available on DVD.

10. VICE-PRESIDENT OF PUBLICATIONS' REPORT (Renuka Jindal)

The Vice-President of Publications discussed his report and acknowledged the names of his Publications Committee and asked those members attending the meeting to stand up. Significant points of the presentation included:

- Explained that the Awards Program, which includes the George Smith and Paul Rappaport Awards, is a big part of the Publications Committee' program
- Reviewed circulation statistics for the various EDS publications.
- Discussed what the IMPACT factor was for the EDS publications
- Discussed the Xplore download counts for T-ED and EDL
- Reviewed the financial statistics for T-ED and EDL. Stated that T-DMR is a breakeven journal for EDS.
- Reviewed the EDS Member Benefits: EDS Archival DVD, Annual Update Package, QuestEDS, IEDM Short Course DVD, Electronic Delivery of TOC. Asked for volunteers to get involved in any of these programs.
- Discussed how important all these programs are as member benefits and what is the best way to inform the chapters about these member benefits.

Action Item (Renuka Jindal): To advertise EDS Member benefits such as EDS Archival DVD, Annual DVD Update Package, QuestEDS, IEDM Short Course DVD, and electronic delivery of TOC, to EDS chapter chairs.

11. VICE-PRESIDENT OF TECHNICAL ACTIVITIES' REPORT (April Brown)

The Vice-President of Technical Activities spoke about the Technical Committee's major activities. Significant points of the presentation included:

- A Member and Non-Member Survey is being conducted by an outside agency, Readex Research, to help identify major technical areas of interest of EDS members and non-members and to rate the value EDS membership to its members. The survey was sent to approximately 12,000 members and non-members at a cost of approximately \$25K. It was joint effort collaboration by the Technical Activities and Meetings Committees.
- April discussed the Technical Committee report which was used to enhance the technical committee levels of activity. An e-mail was sent out to each Technical Committee Chair asking each one to choose and carry out two activities that he/she can initiate and make substantial progress on by the end of the year. These may include: proposing a special issue to a journal, writing an article for the EDS newsletter (we typically publish two such articles per issue), writing a short position paper on an emerging technology in your area, and helping to initiate a workshop in your area. She asked the Technical Committee Chairs to let her know what activities the committee will carry out ASAP.
- April expressed that the majority of the Technical Committees are not consistently engaged or active. Discussion was held on possibly restructuring the Technical Committees in the future.

12. FELLOWS EVALUATIONS CHAIR'S REPORT (Hiroshi Iwai)

The Vice-President of Fellows Committee presented his report. Significant points of the presentation were:

- 43 International Resource Advisors are being utilized for candidate evaluations
- The Committee is evaluating 52 Fellow nominations that EDS received this year
- The newly elected IEEE Fellows will be announced shortly after the November IEEE Board of Directors meeting. IEEE notifies successful candidates and their nominators by email and first class mail. Nominators of unsuccessful candidates are notified by first class mail.

13. NOMINATIONS AND ELECTIONS CHAIR'S REPORT (Ilesanmi Adesida)

The Vice-President of the Nominations and Elections Committee presented his report. The significant points of interest are as follows:

- Ade discussed the issues concerning the Officer and AdCom Election processes. He spoke about encouraging colleagues to elect people who are committed, active participants in EDS, and who want to contribute to the Society. He advised that in EDS Bylaw 7.1, it states that the Nominations and Elections Committee can put forth a slate of candidates for the Officer positions (President-Elect, Secretary and Treasurer). But in contradiction, in Bylaw 7.2, it states that ALL nominations shall be included in the slate of candidates. Ade discussed possible changes to the election process which were discussed at the President's Strategy Meeting yesterday as follows:
 1. **AdCom Election Process:** The Nominations and Elections Committee would review all nominations and have a slate of candidates for election and present them to the AdCom 'Full' Voting Members. A slate of candidates (minimum of 1.5 times the number of vacancies – in the Bylaws) would be presented and allow for petition candidates using the same procedure described below for the Officer Election Process. Also, the Nominations and Elections Chair would no longer vote in the AdCom election, unless there was a tie. Currently, when there is a tie in the voting for an elected member position, the rankings of the voters are used as a tie breaker. If the candidates tied in voting have the same rankings, then the presiding officer (Nominations and Elections Chair) would cast the deciding vote.

2. **Officer Election Process:** As with the AdCom Election Process, Ade proposed to change the EDS Bylaws to not just have all nominations received for each officer position automatically put on the ballot. The Nominations and Elections Committee would review all nominations for the election and propose a maximum of 2 candidates to be placed on the ballot for each officer position. Additional candidates would be allowed, but would need the support of 3 'full' voting members (one nominator and two endorsers). One person would only be allowed to be a nominator/endorser for one candidate. Also, you would not be able to nominate or endorse someone who nominates or endorses you. Also, the Nominations and Elections Chair would no longer vote in the Officer election, unless there was a tie. In case there was a tie of more than two candidates, we would vote again until there were two candidates remaining; i.e., always dropping the candidate with the lowest number of votes. When voting with the 2 remaining candidates and there was still a tie, the presiding officer (Nominations and Elections Chair) would cast the deciding vote.
 3. Also, as is the current practice, the person has to be physically present or call in by phone for the AdCom and Officer Elections. There will be no e-mail ballot or proxy voting allowed.
 4. The ballot would indicate who was a candidate put forth by the Nominations & Elections Committee and the names of the nominators and endorsers of any additional candidates.
- Ade discussed the low AdCom attendance, particularly for the mid-year meeting. Discussion was held if we should start enforcing the EDS Bylaw stating that "elected members and Ex-Officio members with vote who miss two consecutive meetings shall be dropped from membership in the absence of extenuating circumstances". Ade read the EDS Bylaw 3.8 which states:

"In order to ensure a continuously active AdCom, elected members and ex-officio members with vote who miss two consecutive meetings shall be dropped from membership in the absence of extenuating circumstances. Vacancies thus or otherwise created shall be filled by the appointments for the unexpired terms by the President with the consent of the AdCom, in accordance with Article VI, Section 3 of the Constitution."
 - Another issue discussed is that the bylaws state that we should be enforcing this same rule for ex-officio members with vote (i.e., VPs of Standing Committees and Chairs of Technical Committees). We will need to examine this, perhaps we should eliminate this rule for Technical Committee Chairs.

Action Item (Ilesanmi Adesida): To develop a proposal for changes to the EDS Constitution and Bylaws concerning the Officer and AdCom election process to be presented at the December AdCom meeting.

Action Item (Ilesanmi Adesida): To develop a proposal for changes to the EDS Bylaws concerning the attendance requirement for elected members with vote to be presented at the December Adcom meeting

14. EDS IEEE GOLD COMMITTEE REPRESENTATIVE'S REPORT (Ravi Todi)

The IEEE GOLD Representative presented his report. The significant points of interest are as follows:

- Ravi explained that the GOLD Committee will be dedicated to better serve students and young professionals whose purpose is as follows:
 1. To better serve needs of Students and Recent Graduate Professionals
 2. To get young members involved in society activities
 3. To effectively bridge the gap between student, GOLD and senior members
 4. To increase and provide sustained membership growth
 5. To help young professionals with career opportunities within the EDS Field of Interest

- The committee will be composed of 20 members with 14 serving on Technical sub-committees, 5 on the existing standing committees and 1 student representative. The details are outlined below:
 1. Educational Activities
 2. Meetings
 3. Membership
 4. Publications
 5. Regions/Chapters
 6. Technical Activities (14 technical sub-committees)
 7. Student representative

- Establishing a Career Assistance sub-committee responsible for developing materials and programs for providing career guidance and assistance to students and young members.
 1. Coordinate efforts with TAB's Young Professionals Career Initiative
 2. The committee will draw from the GOLD AdHoc Committee for 50% of its membership and the other 50% will be drawn from existing EDS committees
 3. Feasibility study for an Online Career Center for EDS Members (similar to what Computer Society just launched)

MOTION: To approve a \$10K budget for the GOLD Committee and the Career Assistance sub-committee. Motion seconded and **passed unanimously**.

- Ravi described the Student/GOLD Ambassador Program as a joint initiative of the EDS GOLD Committee and Educational Activities Committee. In order to be eligible, must be IEEE/EDS members who are Undergraduate students, Graduate students or alumni of IEEE/EDS Student Branch Chapters. Also eligible are IEEE members who are students and who participate in an IEEE Student Branch at which EDS does not currently have a Student Branch Chapter. Former Student Branch Chapter Chairs and Officers will be encouraged to apply to be Ambassador.

Initially, there will be one ambassador appointed for each of the five following geographical areas (same as Subcommittees for Regions/Chapters): North America East (Regions 1-3 & 7); North America West (Regions 4-6); Europe, Middle East & Africa (Region 8); Latin America (Region 9); and Asia & Pacific (Region 10).

Each Ambassador will be appointed for a two-year non-renewable term. Their lecture topics would include sharing personal experiences with other students and speaking about the benefits of joining EDS and how EDS membership has helped them both personally and professionally.

The program's main objectives are to:

1. Better serve the needs of students and recent graduate professionals
2. Provide effective communication between Student Branch Chapters
3. Develop stronger Student Branch Chapters and to expand Student Branch Chapters
4. Increase student branch chapters and provide sustained growth in Membership

MOTION: To approve a \$20K budget for the Student/GOLD Ambassador Program (\$20K per year with each geographical area being allocated \$4K). Motion seconded and **passed unanimously**.

- Ravi discussed his proposal for an Early Career Award which would recognize young EDS members early in their career. It would be awarded annually to promote, recognize and support Early Career Technical Development within the Electron Devices Society's field of interest. Eligible candidates must be IEEE EDS GOLD members at the time of nomination and be making contributions in an EDS field of interest area. The nominator must be an IEEE EDS member and previous award winners are ineligible. The award would be presented at the annual GOLD Lecture held in December at the IEDM.. The recipient's name, the citation, a brief bio and a description of the contribution will appear in the EDS Newsletter, EDS Home Page, in the IEDM program, and announced to AdCom members during an EDS AdCom meeting.

MOTION: To approve an Early Career Award with a total budget of \$4K comprised of (\$1K stipend, and travel expenses not to exceed \$1.5K for a recipient residing in the US and \$3K for a recipient residing outside the US. Motion seconded and **passed unanimously**.

15. OTHER BUSINESS (Bill Van Der Vort for Steve Parke)

The Executive Director discussed the proposed initiatives for EDS for 2009 and asked for comments and any additions to the list. Significant points of the presentation included:

- Bill proposed the following list of initiatives (totaling \$193K), which included a late change to reduce the GOLD Ambassador budget from \$25K to \$20K and increase the MQ budget by \$5K:
 1. Increase the Chapter Subsidy Budget (\$28K)
 2. Increase the Mini-Colloquia & Globalization Budgets (\$31K)
 3. Increase the Membership Fee Subsidy Budget (\$2K)
 4. Continue to Budget for the IEEE Expert Now Program (\$40K)
 5. Continue to Budget for Digitization and/or Preparation of Legacy Material of EDS Conference Proceedings to be Added to IEEE Xplore (\$20K)
 6. Move T-ED manuscript processing to online system, Manuscript Central (\$18K)
 7. Establish a GOLD Committee budget, Student/GOLD Ambassadors Lecturer Program and an Early Career Award (\$34K)
 8. Obtain part-time web support for the EDS Office (\$20K)
- Total of \$193K EDS Initiatives for 2009

MOTION: To approve the following initiatives proposed for 2009:

1. Increase the Chapter Subsidy Budget (\$28K)
2. Increase the Mini-Colloquia & Globalization Budgets (\$31K)
3. Increase the Membership Fee Subsidy Budget (\$2K)
4. Continue to Budget for Digitization and/or Preparation of Legacy Material of EDS Conference Proceedings to be Added to IEEE Xplore (\$20K)
5. Move T-ED manuscript processing to online system, Manuscript Central (\$18K)
6. Obtain part-time web support for the EDS Office (\$20K)

Motion seconded and **passed unanimously**.

NOTE: The IEEE Expert Now Program initiative for 2009 (\$40K) was previously approved at the December 2007 AdCom Meeting, while the GOLD initiatives were previously approved at this meeting.

There was also some discussion concerning the need to increase the 2008 budget for minicolloquim to accommodate the increase in the number of requests.

MOTION: To approve an increase of \$25K to the 2008 MQ budget for a total of \$60K for 2008. Motion seconded and **passed unanimously**.

16. QuestEDS EDITOR-IN-CHIEF'S REPORT (Samar Saha)

The Editor-In-Chief of QuestEDS presented his report. Significant points of the presentation included:

- An Activity Summary which outlined the following information:
 1. Introduction of QuestEDS to EDS members
 2. Number of submitted questions
 3. Number of submitting authors
 4. Average time of posting the answers on the Web

Action Item (Samar Saha): To send information on QuestEDS to all EDS Chapter Chairs

17. SRC – NORTH AMERICA WEST CHAIR'S REPORT (Samar Saha)

The SRC-North America West Chair presented his report. Significant points of the presentation included:

- IEEE/EDS Chapters in Regions 4, 5, and 6 total 22
- Potential Chapters-In-Formation in Regions 4, 5, and 6 total 4 regular chapters and 1 student chapter
- Number of EDS DL Lectures and MQ held in Regions 4, 5, & 6 year-to-date total 8. By the end of the year 2008, the total will be 10.
- In 2008, the number of L31 Reports submitted for EDS Chapters in Regions 4, 5, & 6 total 34

18. ADJOURNMENT (C. Claeys)

MOTION: To adjourn the 6/01/08 AdCom Meeting. Seconded and **passed unanimously.**

The meeting was adjourned at 3:03 p.m.