

Program Evaluator's Evaluation of Other Team Members

Please provide your response to each of the competencies using the scale below.
For any rating of 1 or 2 you must explain your rationale for the rating under "Comments:"

<i>Evaluator</i>	<i>Program</i>					
<i>Visit Dates</i>	<i>Institution</i>					
	1	2	3	4	5	N/A
	Needs Improvement		Met Expectations		Exceeded Expectations	Not able to evaluate

1. Technically Current

	1 	2 	3 	4 	5 	N/A
A. Knowledge of general criteria	Some misunderstandings of the general criteria		Demonstrated knowledge of general criteria		Exceptional ability to explain general criteria to others	
B. Knowledge of program criteria	Some misunderstandings of the program criteria		Demonstrated knowledge of program criteria		Exceptional ability to explain program criteria to others	
C. Knowledge of accreditation policies. & procedures	Some misunderstandings of the accreditation policies and procedures		Demonstrated knowledge of accreditation policies and procedures		Exceptional ability to explain accreditation policies and procedures to others	
D. Technical Currency	Was unaware of technical advances in their professional field.		Quality of statement reflected technical currency.		Was very aware of the most current advances in their professional field.	



	1	2	3	4	5	N/A
	Needs Improvement		Met Expectations		Exceeded Expectations	Not able to evaluate

2. Effective Communications

	1 	2 	3 	4 	5 	N/A
A. Team Meetings	Did not fully participate in team meetings		Demonstrated effective participation in team meetings		Was highly skilled at communicating during team meetings.	
	Exit interview lacked		Effectively communicated the		Demonstrated exceptional	

B. Exit Interview	sensitivity or suggestions for improvement		most important points during the exit interview		skill in conveying the most important points during the exit interview in a sensitive manner.	
C. Suggestions	<input checked="" type="radio"/> Suggestions made were too prescriptive or biased	<input checked="" type="radio"/>	<input checked="" type="radio"/> Was non-prescriptive in suggestions aimed at encouraging innovation and continuous improvement	<input checked="" type="radio"/>	<input checked="" type="radio"/> Very effectively communicated specific and helpful suggestions for continuous improvement and innovation	<input checked="" type="radio"/>

	1	2	3	4	5	N/A
	Needs Improvement		Met Expectations		Exceeded Expectations	Not able to evaluate

3. Interpersonally Skilled

A. Interactions	<input checked="" type="radio"/> 1 Was confrontational In personal interactions	<input checked="" type="radio"/> 2	<input checked="" type="radio"/> 3 Interacted with others in a diplomatic manner by pointing out issues in a non-confrontational manner	<input checked="" type="radio"/> 4	<input checked="" type="radio"/> 5 Was highly skilled in interaction with others. Very professional	<input checked="" type="radio"/> N/A
B. Bias	<input checked="" type="radio"/> Was biased in assessing program	<input checked="" type="radio"/>	<input checked="" type="radio"/> Demonstrated an open-minded approach in assessing program	<input checked="" type="radio"/>	<input checked="" type="radio"/> Exceptional ability to make judgments in the context of the institution	<input checked="" type="radio"/>
C. Diplomacy	<input checked="" type="radio"/> Abrasive and combative toward team members or institution	<input checked="" type="radio"/>	<input checked="" type="radio"/> Demonstrated ability to make difficult observations in a diplomatic manner	<input checked="" type="radio"/>	<input checked="" type="radio"/> Was forthright and courageous in making the tough call	<input checked="" type="radio"/>

	1	2	3	4	5	N/A
	Needs Improvement		Met Expectations		Exceeded Expectations	Not able to evaluate

4. Team Oriented

A. Willingness to listen	<input checked="" type="radio"/> 1 Interrupted others and tended to monopolize conversation	<input checked="" type="radio"/> 2	<input checked="" type="radio"/> 3 Demonstrated a willingness to listen to other views during team meetings	<input checked="" type="radio"/> 4	<input checked="" type="radio"/> 5 Encouraged others to express their viewpoints	<input checked="" type="radio"/> N/A
B. Willingness to help	<input checked="" type="radio"/> Only focused on own program and did not volunteer to help others	<input checked="" type="radio"/>	<input checked="" type="radio"/> Demonstrated a willingness to help other team members during the visit	<input checked="" type="radio"/>	<input checked="" type="radio"/> Consistently offered to help others on the team if needed	<input checked="" type="radio"/>

C. Collaboration	<input checked="" type="radio"/> Demonstrated limited ability to see other perspectives or find common ground	<input checked="" type="radio"/>	<input checked="" type="radio"/> Worked collaboratively with team members to reach consensus	<input checked="" type="radio"/>	<input checked="" type="radio"/> Was a leader on the team in building consensus	<input checked="" type="radio"/>
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	1	2	3	4	5	N/A
	Needs Improvement		Met Expectations		Exceeded Expectations	Not able to evaluate

5. Organized

A. Pre-visit	<input checked="" type="radio"/> Was not prepared when arrived on campus	<input checked="" type="radio"/>	<input checked="" type="radio"/> Demonstrated preparedness in completing all pre-visit tasks in a timely manner	<input checked="" type="radio"/>	<input checked="" type="radio"/> Was among the best prepared for the visit	N/A
B. Time Management	<input checked="" type="radio"/> Was disorganized and/or mismanaged time on campus	<input checked="" type="radio"/>	<input checked="" type="radio"/> Effectively managed time on campus	<input checked="" type="radio"/>	<input checked="" type="radio"/> Exceptionally organized and efficient during the site visit	<input checked="" type="radio"/>

	1	2	3	4	5	N/A
	Needs Improvement		Met Expectations		Exceeded Expectations	Not able to evaluate

6. Professional

A. Respect	<input checked="" type="radio"/> Showed little regard for the institution	<input checked="" type="radio"/>	<input checked="" type="radio"/> Showed respect for the institution	<input checked="" type="radio"/>	<input checked="" type="radio"/> Demonstrated high regard for institutional representatives during interviews	N/A
B. Behavior	<input checked="" type="radio"/> Did not represent ABET well during exit interview	<input checked="" type="radio"/>	<input checked="" type="radio"/> Showed respect for institution during exit interview	<input checked="" type="radio"/>	<input checked="" type="radio"/> Demonstrated superior ability to show respect for institution during the exit interview under tough conditions	<input checked="" type="radio"/>
C. Conduct	<input checked="" type="radio"/> Demonstrated inappropriate conduct for an ABET PEV	<input checked="" type="radio"/>	<input checked="" type="radio"/> Upheld ABET's Code of Conduct at all times	<input checked="" type="radio"/>	<input checked="" type="radio"/> Provided leadership for team members in questions of appropriateness of conduct	<input checked="" type="radio"/>
D. Judgment	<input checked="" type="radio"/> Evaluated program based on personal opinion, not criteria.	<input checked="" type="radio"/>	<input checked="" type="radio"/> Demonstrated professional judgment in evaluating the program.	<input checked="" type="radio"/>	<input checked="" type="radio"/> Excellent professional judgment in interpretation of criteria and program performance.	<input checked="" type="radio"/>

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