







Department Head's Evaluation of Program Evaluator

Please provide your response to each of the competencies using the scale below.
 For any rating of 1 or 2 you must explain your rationale for the rating under "Comments:"

<i>Evaluator</i>	<i>Program</i>					
<i>Visit Dates</i>	<i>Institution</i>					
	1	2	3	4	5	N/A
	Needs Improvement		Met Expectations		Exceeded Expectations	Not able to evaluate

1. Technically Current

	1 	2 	3 	4 	5 	N/A 
A. Knowledge of general criteria	PEV had some misunderstandings of the general criteria		PEV had knowledge of general criteria		PEV thoughtfully explained general criteria to others	
B. Knowledge of program criteria	PEV had some misunderstandings of the program criteria		PEV had knowledge of program criteria		PEV thoughtfully explained program criteria to other	
C. Knowledge of accreditation policies. & procedures	PEV had some misunderstandings of the accreditation policies and procedures		PEV had knowledge of accreditation policies and procedures		PEV thoughtfully explained policies and procedures to others	
D. Technical Currency	PEV was unaware of technical advances in their professional field.		PEV was technically current.		PEV was very aware of the most current advances in their professional field.	



	1	2	3	4	5	N/A
	Needs Improvement		Met Expectations		Exceeded Expectations	Not able to evaluate

2. Effective Communications

	1	2	3	4	5	N/A
A. Relations	 PEV was unprofessional in contact with program chair and faculty.		 PEV demonstrated skill in professional contact with program chair and faculty.		 PEV demonstrated a high regard for program chair and faculty.	
B. Exit Interview	 PEV made little or no contributions in exit interview for improvement		 PEV made effective contributions in exit interviews		 PEV made exceptional contributions in exit interview; stood out as an exemplary team member	
C. Suggestions	 PEV showed no interest in continuous improvement and did not provide any suggestions to program to stimulate innovation.		 PEV demonstrated interest in continuous improvement and provided suggestions to program to stimulate innovation.		 PEV made exceptional suggestions to program on continuous improvement and to stimulate innovation.	

	1	2	3	4	5	N/A
	Needs Improvement		Met Expectations		Exceeded Expectations	Not able to evaluate

3. Interpersonally Skilled

	1	2	3	4	5	N/A
A. Interviewing skills	 PEV demonstrated poor interviewing and listening skills		 PEV effective interviewing and listening skills		 PEV had excellent interviewing and listening skills	
	 PEV was biased in assessing		 PEV exhibited an open-		 PEV had exceptional ability to	

B. Bias	program		minded approach		make judgments in the context of the institution	
C. Diplomacy	PEV was abrasive and combative.		PEV demonstrated ability to make difficult observations in a diplomatic manner.		PEV had exceptional ability to remain neutral and non-reactive in confrontational situations.	

	1	2	3	4	5	N/A
	Needs Improvement		Met Expectations		Exceeded Expectations	Not able to evaluate

4. Organized

A. Preparations	1 PEV was not prepared	2	3 PEV demonstrated preparedness	4	5 PEV was extremely prepared for campus visit	N/A
B. Time Management	PEV did not manage time on campus effectively.		PEV effectively managed time on campus		PEV exceptionally well organized and efficient on campus.	

	1	2	3	4	5	N/A
	Needs Improvement		Met Expectations		Exceeded Expectations	Not able to evaluate

5. Professional

	1	2	3	4	5	N/A
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