

TO IEEE FELLOW GRADE REFERENCES

Who is Not Eligible to Serve as Reference for an IEEE Fellow nominee?

No member of the IEEE Board of Directors, the IEEE Fellow Committee, IEEE Society/Technical Council Fellow Evaluating Committee Chairs reviewing the nomination, IEEE Society/Technical Council Fellow Evaluating Committee members reviewing the nomination or IEEE staff. In addition, a nominator may not serve as a reference for a nomination he/she is submitting.

Who is Eligible to Serve as Reference for an IEEE Fellow nominee?

A Reference must be an eligible IEEE Fellow (Note: waiver is noted below for Region 9) in good standing, as defined in IEEE bylaw I-104.14(2), "when applied to an IEEE member, the term member in good standing shall mean an IEEE member of any grade who is not under suspension."

Note: IEEE Life Fellow members must renew their membership yearly by returning the Annual Profile Form, even though they may not be required to pay dues. You must be qualified to judge the nominee based upon your personal knowledge of the nominee's work.

Note: References will be accepted if a reference is an IEEE Senior or Life Senior Member from Region 9, in good standing and the nominee they are serving as a reference for resides in Region 9.

Instructions for Preparing the IEEE Fellow Grade Reference Form

Your reference form is an important contribution to the IEEE Fellow Committee's decision whether to recommend a nominee to the IEEE Board of Directors for election to Fellow grade. References must cite specific evidence of the uniqueness and impact of at least one of the contributions of the nominee. Nonspecific comments, such as this person or work are outstanding, without identifying a substantial contribution to professional knowledge, widely used technologies, or industry processes, products and services, are of no value. Comments about the relative contributions by the nominee to any work attributed to more than the nominee, for example, if the nominee is a co-author of a listed work, are also very valuable. All References must be submitted on an IEEE Fellow Grade Reference Form.

If you are willing to serve as a reference, please supply the information requested and return it to the IEEE Fellow Committee, 445 Hoes Lane, Piscataway, NJ 08854. A nomination for IEEE Fellow grade will not be eligible for consideration by the IEEE Fellow Committee unless five IEEE Fellow/Senior Member or Life Senior Member (Region 9 exception above) grade references, of which you are one, submit their reference forms in time to be received by the IEEE Fellow Committee on or before **01 March**. The nominator of this IEEE Fellow Grade nominee thanks you for your cooperation and for sending the completed form to the IEEE Fellow Committee at your earliest convenience.

SUMMARY OF IEEE BYLAW REQUIREMENTS FOR FELLOW GRADE

The grade of Fellow recognizes unusual distinction in the profession and shall be conferred only by invitation of the Board of Directors upon a person with a record of extraordinary accomplishments in any of the IEEE fields of interest. The accomplishments that are being honored shall have contributed importantly to the advancement or application of engineering, science and technology, bringing the realization of significant value to society.

IEEE FELLOW COMMITTEE
445 HOES LANE,
PISCATAWAY, NJ 08854

IEEE FELLOW GRADE REFERENCE FORM (Handwritten copy is not permitted)

1. NAME OF NOMINEE _____

Last Name (Family)

First

Middle

Prefix

2. NAME OF NOMINATOR _____

Last Name (Family)

First

Middle

Prefix

3. NAME OF REFERENCE _____

Last Name (Family)

First

Middle

Prefix

4. Describe your relationship to the nominee and how you, PERSONALLY, became aware of the importance of his/her extraordinary accomplishment and its impact on society. **(not more than 100 words)**

5. On the basis of your personal knowledge of the work of the nominee, please indicate whether or not, in your judgment, the nominee meets the requirements for Fellow grade. What distinguishes his/her contribution from the norm? Explain from your perspective (not copied from the nomination form), the impact on professional knowledge, widely used technologies, or industry processes, products, and services of at least one outstanding contribution made by the nominee. How does the nominee's accomplishment compare with those other Fellows with whom you are familiar (not naming individuals)? Has the nominee's contribution made a significant difference to society, and, if so, how? **(not more than 300 words)**

6. Provide a brief listing of your own credentials. (**not more than 100 words**)

7. Identify the category in which the nominee has made a significant contribution that would qualify him/her for Fellow grade:

_____ Application Engineer/Practitioner _____ Educator
_____ Research Engineer/Scientist _____ Technical Leader

8. Indicate the nominee's level of qualification for Fellow grade.

_____ Not Qualified _____ Qualified _____ Highly Qualified _____ Extraordinarily Qualified

9. REFERENCE CONTACT INFORMATION

Last Name (Family)	First	Middle	Prefix
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Organization's Name	Mailing Address
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City	State/Province	Zip/Postal Code	Country
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Telephone #	Fax#	E-mail	IEEE Member #
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