

12.0 REVISIONS TO THE MGA OPERATIONS MANUAL

12.1 OPERATIONS MANUAL REVISIONS _____

Proposed changes to the MGA Operations Manual and the reasons therefore shall be distributed to all voting members of the MGA Board at least fifteen (15) days before the stipulated MGA Board meeting at which the vote shall be taken. A majority of the votes cast of the members present at the meeting shall be required to approve any new MGA operation guideline revision or to amend or revoke any existing MGA operation guideline. The MGA Operations Manual will be forwarded to the IEEE Board of Directors for information purposes.

Additionally, the Board of Directors has identified that changes related to specific responsibilities directed to the Major Organizational Units shall be reviewed and approved by the Board using the process in accordance with IEEE Bylaw I-300.4(5). The following chart indicates the sections of this manual for which the MGA Board is responsible which shall follow that process and for which review and consent shall be obtained by additional Major Boards or Committees, as indicated, prior to submission to the IEEE Board of Directors.

MGAB MANUAL SECTION/ ACTIVITY		INVOLVED OU(S) REVIEW/CONSENT
1.3 Objectives	MGA Board	Deliberation: MGA Board Review/Consent: MGA Board Approval: MGA Board
4.14 MGA Student Activities Committee	SAC Charter	Deliberation: MGA Students Activities Committee Review/Consent: MGA Board Approval: MGA Board
4.17 IEEE Admission & Advancement Committee	Appointment of Committee Chair & Membership	Deliberation: MGA N&A Committee Review/Consent: MGA Board Approval: MGA Board
4.18 IEEE Life Members Committee	Appointment of Committee Chair & Membership	Deliberation: MGA N&A Committee Review/Consent: MGA Board Approval: MGA Board
9.1.D Naming of Geographical Units		Deliberation: MGA Board Review/Consent: MGA Board Approval: MGA Board
9 H Student Branch Reporting and Funds		Deliberation: MGA SAC Review/Consent: MGA Board Approval: MGA Board