

# Preparing PDF Files using Acrobat Distiller 4.0

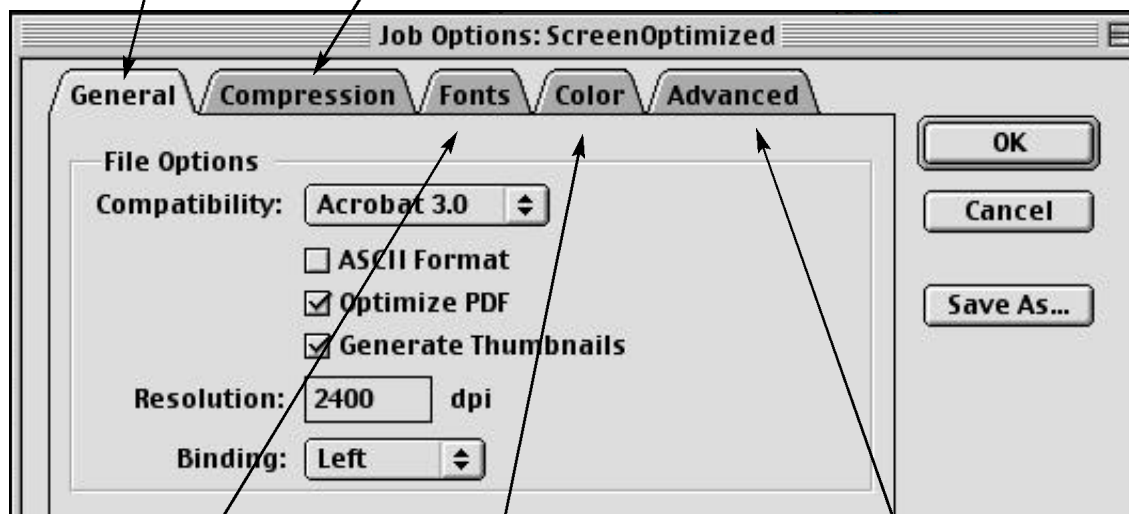
- 1). Launch Acrobat Distiller 4.0
- 2). Under the Distiller menu, choose Job Options and set the following preferences before distilling:

## JOB OPTIONS/GENERAL

- 1). Compatibility: Acrobat 3.0
- 2). Optimize PDF
- 3). Generate Thumbnails
- 4). Resolution: 2400
- 5). Binding: Left

## JOB OPTIONS/COMPRESSION

- 1). Color & Grayscale Bitmap Images:  
Downsample to 400 dpi
- 2). Automatic Compression:  
Maximum
- 3). Monochrome Bitmap Images:  
Downsample to 1200 dpi
- 4). Automatic Compression:  
CCITT Group 4
- 5). Compress Text and Line Art



## JOB OPTIONS/FONTS

- 1). Embed all fonts
- 2). Subset all embedded fonts below:  
100%
- 3). Always embed base 14 fonts
- 4). When embedding fails:  
Cancel Job

## JOB OPTIONS/ADVANCED

- 1). Allow postscript file to override job options
- 2). Preserve Level 2 copypage semantics
- 3). Preserve Portable job ticket inside PDF file
- 4). Process DSC
- 5). Resize Page and Center Artwork for EPS Files
- 6). Preserve EPS info from DSC
- 7). Preserve OPI comments
- 8). Preserve document info from DSC

## JOB OPTIONS/COLOR

- 1). Leave color unchanged
- 2). Preserve overprint settings