



State of Colorado

Attached is a copy of the Sales Tax Exemption Certificate for the State of Colorado. Please make copies for use and keep one as a master copy. To obtain exemption from sales taxes administered by the state, **ALL** of the following must be met:

- 1) Payment for the goods and services must be made directly from the IEEE Unit's funds. (e.g. IEEE conference check or IEEE P-Card, not by an individual who gets reimbursed by IEEE)
- 2) The items or services purchased are used in conjunction with the normal charitable activities of IEEE.
- 3) The IEEE unit is **NOT** reimbursed for purchases by means of direct payment, enrollment fees, mandatory donations, registration fees, purchase of a ticket, or other fees designed to cover the cost of the purchase. For example, when a conference charges a registration fee or enrollment fee, the sales tax exemption does not apply.

There are more than 70 Home Rule cities in Colorado that administer taxes on the local level, each having their own requirements. Most apply the 3 rules listed above in determining exemption. Exemption must be applied for on an individual basis for each city. IEEE has received exemption from locally administered taxes in the City of Boulder but was denied exemption in the cities of Colorado Springs and Denver. Please contact the IEEE Tax Department and we will apply for other city exemptions as needed.

To obtain exemption from tax on goods and services that do qualify, this form must be completed and given to the vendor at the time of purchase or at the time services are rendered. The vendor name and address must be filled in at the top of the certificate. The name of the IEEE Society/Council/Section making the qualifying purchase should be added next to IEEE under "Name of Firm (Buyer)." A description of the products to be purchased must be added. The certificate must be signed by an authorized IEEE person. For an IEEE Section/Region/Society/Chapter, this can be an officer of the geographic unit. For IEEE staff, this can be a person with the appropriate expenditure authorization approval for the purchase.

If you have any further questions, please send an e-mail to: tax-compliance@ieee.org

SALES TAX EXEMPTION CERTIFICATE MULTI - JURISDICTION

See reverse side for instructions.

Issued to (Seller)		Address	
I CERTIFY THAT	Name of Firm (Buyer) The Institute of Electrical and Electronics Engineers Incorporated (IEEE)		
	Street Address or Post Office Box Number 445 Hoes Lane		
	City Piscataway, New Jersey	State 08854	ZIP Code
QUALIFIES AS (Check each applicable item)	<input type="checkbox"/> WHOLESALER <input type="checkbox"/> RETAILER <input type="checkbox"/> MANUFACTURER <input type="checkbox"/> LESSOR* (See note on reverse side) <input checked="" type="checkbox"/> CHARITABLE OR RELIGIOUS		
	<input type="checkbox"/> POLITICAL SUBDIVISION OR GOVERNMENTAL AGENCY <input type="checkbox"/> OTHER (Specify) _____		
	1) and is registered with the below listed states and cities within which your firm would deliver purchases to us which are for resale or lease by us in the normal course of our business which is _____ or 2) that such purchases are exempt from payment of sales or use tax in such states and cities because our buyer is: <input type="checkbox"/> CHARITABLE OR RELIGIOUS <input type="checkbox"/> POLITICAL SUBDIVISION OR GOVERNMENTAL AGENCY <input type="checkbox"/> OTHERWISE EXEMPT BY STATUTE (SPECIFY) _____		
City or State New Jersey	State Registration or ID Number EO-FID# 131-656-633/001	City or State	State Registration or ID Number
City or State New York State	State Registration or ID Number EX-206003	City or State	State Registration or ID Number
City or State	State Registration or ID Number	City or State	State Registration or ID Number
If the list of states and cities is more than six (6), attach a list to this certificate.			
<i>I further certify that if any property so purchased tax free is used or consumed by the firm as to make it subject to a Sales or Use Tax we will pay the tax due direct to the proper taxing authority when state law so provides or inform the seller for added tax billing. This certificate shall be part of each order which we may hereafter give to you, unless otherwise specified, and shall be valid until cancelled by us in writing or revoked by the city or state.</i>			
General description of products to be purchased from the seller			
<i>Under penalties of perjury, I swear or affirm that the information on this form is true and correct as to every material matter.</i>			
Authorized Signature (Owner, Partner or Corporate Officer)		Title	Date



CITY OF BOULDER EXEMPT
Department of Finance

No.52969

Issued Date: March 16, 2001
 Nature of Business: LABOR ASSOCIATION

This certifies that the licensee shown hereon is authorized to collect the taxes below for the City of Boulder, Colorado, at the address shown hereon, in accordance with the provisions of ordinance 2803.

Owner Name: INSTITUTE ELECTRICAL&ELECTRONIC ENGINEER
 Doing Business As: INSTITUTE ELECTRICAL ELECTRONIC ENGINEER
 445 HOES LN
 PISCATAWAY, NJ 08855-1331

Tax Type(s) Reporting Period
 Retail Sales Tax ANNUAL

Mail To: INSTITUTE ELECTRICAL ELECTRONIC ENGINEER
 445 HOES LN
 PISCATAWAY, NJ 08855-1331

Not transferable. Valid until revoked or cancelled. This license must be posted in a conspicuous place.

Sales tax should be charged on all retail sales of tangible personal property, including day-to-day equipment rentals and leases. Some services, such as cable television, telephone, gas, and electric are also taxable.

Use tax is the reciprocal of sales tax. Use tax applies to all materials and equipment purchased for use in your business. This equipment and materials are not for resale and must not have had any other city's tax applied at the time of purchase. Verify the tax you pay to any vendor when purchasing materials and equipment to assure you are not over paying your taxes.

Admissions tax is usually charged for the admission into an event, such as a nightclub or theater.

Accommodations tax is charged for the use of a hotel/motel room for thirty (30) days or less.

Tax returns are due on the 20th of each month following your report period. If the 20th falls on a city holiday or on a weekend, the following business day is the due date. A tax return must be filed, even if taxes are not due.

Tax rates currently in effect in the City of Boulder:

Accommodations	5.50
Admissions	5.00
Construction Use Tax	3.26
Consumer Use Tax	3.26
Food Service	.15
Motor Vehicle Use Tax	3.26
Retail Sales Tax	3.26

RTD/CD/BD	.80
County Tax	.40
State Sales/Use Tax	2.90

Please visit our web site at: www.ci.boulder.co.us/finance/TAXHP.HTM

For questions about city taxes and licensing, please call the City of Boulder Sales Tax Division at (303)441-3050. Correspondence should be mailed to City of Boulder Sales Tax Division, P.O. Box 791, Boulder, CO 80306-0791.

For questions about state taxes, please call State of Colorado Taxpayer Services at (303)232-2416.