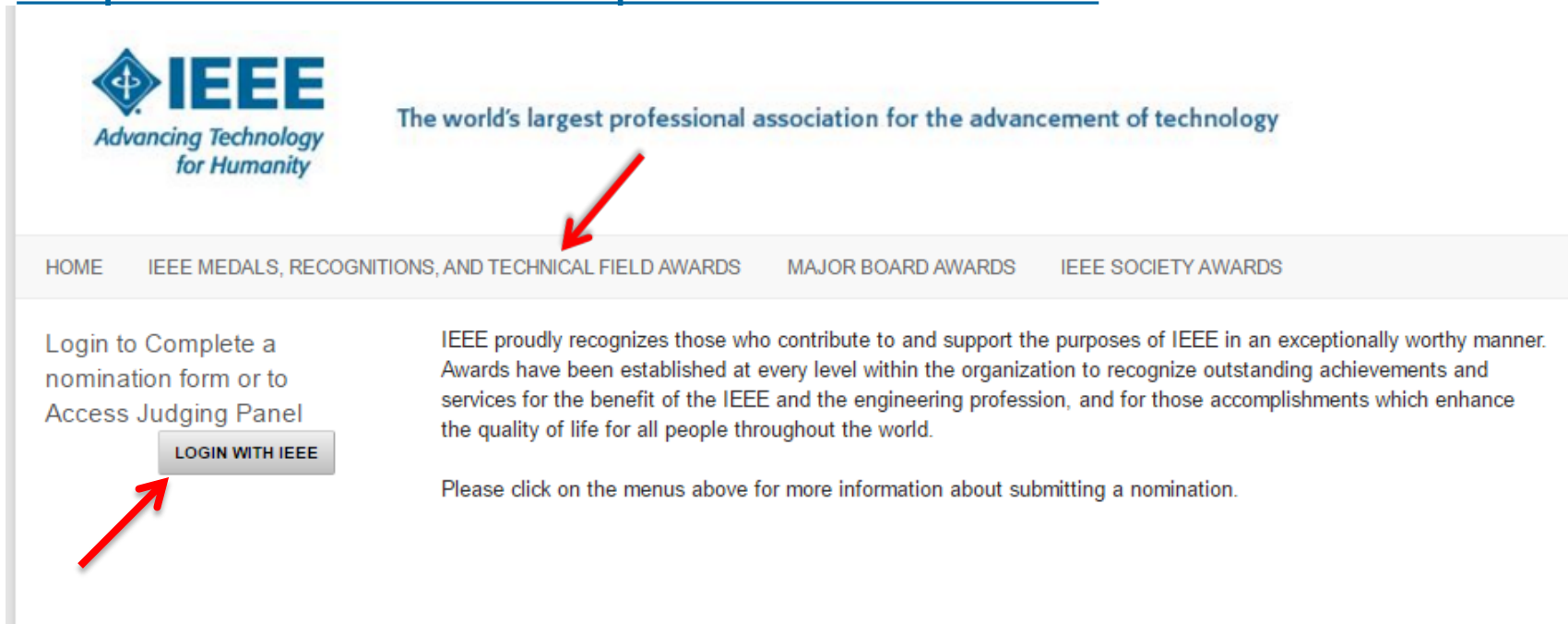


Submitting a Nomination

Click link to nomination form:

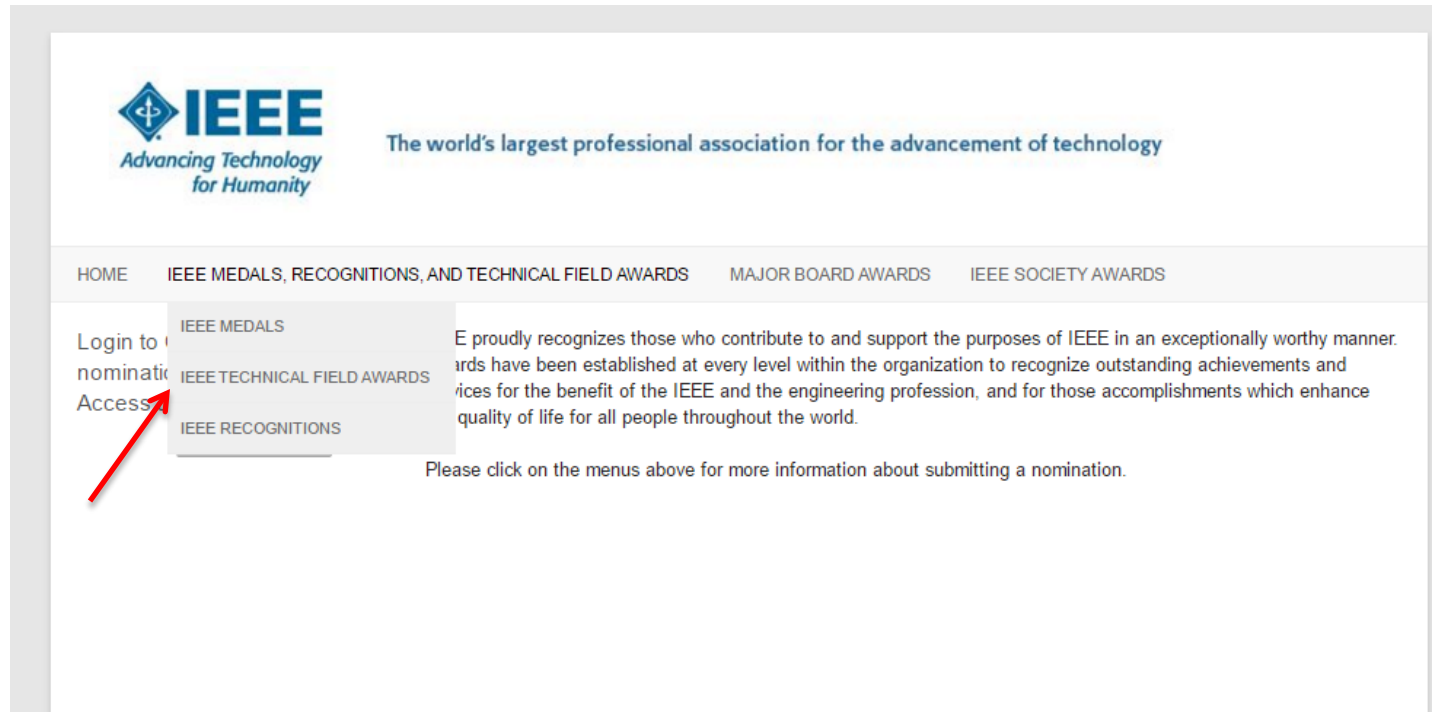
<https://ieee.secure-platform.com/a/>



The screenshot shows the IEEE website header with the logo and tagline "Advancing Technology for Humanity". Below the header is a navigation menu with four items: "HOME", "IEEE MEDALS, RECOGNITIONS, AND TECHNICAL FIELD AWARDS", "MAJOR BOARD AWARDS", and "IEEE SOCIETY AWARDS". A red arrow points to the second menu item. Below the menu is a section with the text "Login to Complete a nomination form or to Access Judging Panel" and a button labeled "LOGIN WITH IEEE". A red arrow points to this button. To the right of the button is a paragraph of text: "IEEE proudly recognizes those who contribute to and support the purposes of IEEE in an exceptionally worthy manner. Awards have been established at every level within the organization to recognize outstanding achievements and services for the benefit of the IEEE and the engineering profession, and for those accomplishments which enhance the quality of life for all people throughout the world." Below this paragraph is another line of text: "Please click on the menus above for more information about submitting a nomination."

- 1 - Use IEEE credentials to login. Users who do not have an existing web account must create one. If you have trouble, call the IEEE Contact Center.
- 2 – Navigate to “IEEE Medals, Recognitions, and Technical Field Awards”.

Submitting a Nomination (Cont.)



The screenshot shows the IEEE website header with the logo and tagline "Advancing Technology for Humanity". Below the header is a navigation bar with links for "HOME", "IEEE MEDALS, RECOGNITIONS, AND TECHNICAL FIELD AWARDS", "MAJOR BOARD AWARDS", and "IEEE SOCIETY AWARDS". A dropdown menu is open under the "IEEE MEDALS, RECOGNITIONS, AND TECHNICAL FIELD AWARDS" link, showing three options: "IEEE MEDALS", "IEEE TECHNICAL FIELD AWARDS", and "IEEE RECOGNITIONS". A red arrow points to the "IEEE RECOGNITIONS" option. Below the dropdown menu, there is a text box that reads: "Please click on the menus above for more information about submitting a nomination."

- 3 - Click on the appropriate award type from the drop down menu: Medals, Technical Field Awards, or Recognition.

Submitting a Nomination (Cont.)

HOME IEEE MEDALS, RECOGNITIONS, AND TECHNICAL FIELD AWARDS MAJOR BOARD AWARDS IEEE SOCIETY AWARDS

Login to Complete a nomination form or to Access Judging Panel

LOGIN WITH IEEE

[Home](#) > [IEEE Medals, Recognitions, and Technical Field Awards](#) > [IEEE Technical Field Awards](#)

IEEE Technical Field Awards (TFAs) are bestowed for contributions or leadership in specific fields of interest of IEEE. IEEE TFAs are presented by the IEEE President or designee at an IEEE technical conference or symposium as recommended by the relevant selection committee. Nominations must be finalized by 15 January, and endorsement letters are due 31 January annually.

[IEEE Biomedical Engineering Award](#)
[IEEE Cleo Brunetti Award](#)
[IEEE Components, Packaging, and Manufacturing Technology Award](#)
[IEEE Control Systems Award](#)
[IEEE Electromagnetics Award](#)
[IEEE James L. Flanagan Speech and Audio Processing Award](#)
[IEEE Fourier Award for Signal Processing](#)
[IEEE Andrew S. Grove Award](#)
[IEEE Herman Halperin Electric Transmission and Distribution Award](#)
[IEEE Masaru Ibuka Consumer Electronics Award](#)
[IEEE Internet Award](#)
[IEEE Richard Harold Kaufmann Award](#)
[IEEE Joseph F. Keithley Award in Instrumentation and Measurement](#)
[IEEE Gustav Robert Kirchhoff Award](#)
[IEEE Leon K. Kirchmayer Graduate Teaching Award](#)
[IEEE Koji Kobayashi Computers and Communications Award](#)
[IEEE William E. Newell Power Electronics Award](#)
[IEEE Daniel E. Noble Award for Emerging Technologies](#)
[IEEE Donald O. Pederson Award in Solid-State Circuits](#)
[IEEE Frederik Philips Award](#)
[IEEE Photonics Award](#)
[IEEE Robotics and Automation Award](#)
[IEEE Frank Rosenblatt Award](#)
[IEEE Marie Skłodowska-Curie Award](#)
[IEEE Innovation in Societal Infrastructure Award](#)
[IEEE Charles Proteus Steinmetz Award](#)
[IEEE Eric E. Sumner Award](#)
[IEEE Nikola Tesla Award](#)
[IEEE Kiyo Tomiyasu Award](#)
[IEEE Transportation Technologies Award](#)
[IEEE Undergraduate Teaching Award](#)

➤ 4 – Click on the applicable award.

Submitting a Nomination (Cont.)

[Home](#) > [My Nominations](#) > [Nomination](#)

2018 IEEE Technical Field Awards and Staff Award

TFA: *

Please select which Technical Field Award you wish to submit a nomination for.

(select) ▼

Candidate(s) *

List all candidates for this nomination (e.g.: Joe Smith, Bob Jones, and Susie Ward)


SAVE

SAVE AND FINALIZE

- **5** – Under category, select applicable award from the drop-down menu
- **6** – Enter candidate's name (if there are multiple candidates, enter all of them)
- **7** – Click "SAVE AND NEXT"

Submitting a Nomination (Cont.)

Accomplishments Associated with This Nomination

- Enter citation
- Enter specific accomplishments
- Enter Technical, Professional, Societal and/or economic impact of contributions.
- Click 

Note: All items marked with a red asterisk * are required.

[Candidate Information](#) → [Accomplishments Associated With This Nomination](#) → [#000000](#) → [Nomination Information](#)

Accomplishments associated with this nomination

All questions should pertain to the accomplishments of the candidate(s) related to the scope of the award and the proposed citation.

Proposed Citation: Examples: "For contributions to..." / "For developments in..." / "For leadership of (in)..." *

Limited to 20 words. Consider the citation as it will be used in written correspondence, verbal presentations, and to audiences outside the technical discipline of the award. See Award Guidelines for Instructions: http://www.ieee.org/about/awards/awards_guidelines.html

Word count: 0 / 20

Specific accomplishments associated with this nomination and citation. *

Limited to 600 words.

Word count: 0 / 600

Technical, professional, societal and/or economic impact of contributions. *

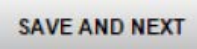
This section is heavily weighted in the committee's evaluation of the candidate(s). Limited to 400 words.

Word count: 0 / 400

Submitting a Nomination (Cont.)

Endorsers

- Enter citation
- Enter at least three endorsers (first name, last name; email address)
- You may enter up to five endorsers.
- Click 

Note: Upon submission of the nomination form, endorsers will receive an automatic email from the system to submit/and or upload a letter of endorsement. Please make sure to enter the correct email information and communicate with your endorser.

[Candidate Information](#) → [Accomplishments Associated With This Nomination](#) → **Endorsers** → [Nominator Information](#)

Endorsers

A minimum of three (3) and maximum of five (5) endorsement letters are required and must be submitted by the endorsers by 1 July. The nominator cannot be an endorser. It is recommended that the nominator contact the endorsers directly prior to finalizing the nomination form to confirm their willingness to participate and to explain the scope candidate(s) achievements as it relates to the award. The endorser will automatically receive a message with a link to write or upload a letter once the nomination has been saved and finalized. Nominators may log into the nomination to check the status of letters received and may send reminder emails to endorsers as needed.

Endorser A: *

Full Name

Email

Title/Professional Affiliation

Endorser B: *

Full Name

Email

Title/Professional Affiliation

Endorser C: *

Full Name

Email

Title/Professional Affiliation

Endorser D:

Full Name

Email

Title/Professional Affiliation

Submitting a Nomination (Cont.)

Nominator Information

- Enter your salutation
- Enter all of your contact information
- Now you have TWO options:
 - If you have not completed your form and would like to come back and complete – click “SAVE”
 - If you would like to submit your nomination – click “SAVE AND FINALIZE”

Note: Based on your IEEE Web account credentials, some fields may be pre-populated on this page.

Note: For Technical Field Awards – make sure to enter a “Suggested Presentation Location”.

2018 IEEE Technical Field Awards and Staff Award

[Candidate Information](#) → [Accomplishments Associated With This Nomination](#) → [Enclosures](#) → [Nominator Information](#)

Nominator Information

The nominator's contact details from his/her IEEE account are listed below. Please review for accuracy and preference. All correspondence related to this nomination will be directed to the nominator. Please note that changes to this information relate only to this nomination form. If updates are needed in the IEEE Membership and/or online account, please log into your account at www.ieee.org.

Salutation *

First/Given Name *

Middle Name

Last/Family/Surname *

Professional Affiliation *

Title *

Email Address *

Phone Number *

Address *

Street Address

Line 2

City

Country

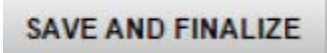
State / Province

Zip / Postal Code

Suggested Presentation Location *

Specify one IEEE-sponsored technical conference, symposium, or meeting within the scope of the award for possible presentation. Include the full name of the conference in addition to acronym(s) where appropriate and the date of the next event.

Submitting a Nomination (Cont.)

- What happens after you click 
- A green pop-up box will appear on the upper right corner of the screen to indicate "Success" to confirm submission of your nomination.
- A system email will be sent to you confirming your submission.
- System emails will be sent to your endorsers requesting letters of recommendation.
- Your nomination will be submitted and will be classified as 'Complete' and 'Pending Recommendation'.
- You will no longer be able to edit your nomination.

Note: Submitting a nomination does not imply a nomination will be considered by the selection committee. Candidates must meet IEEE Awards Board eligibility requirements.

Nomination Completion

To check the status of your nomination:

- Log back into the portal to check the status of endorsement letters - <https://ieee.secure-platform.com/a/>
- Open your nomination under the “MY NOMINATIONS” tab on left hand panel box.
- Click on “SEND REMINDER EMAIL” if the letter of endorsement has not been received.
- A system email will be sent to you after an endorser submits a letter of recommendation.