Request for Funding Initiatives or Projects

Financial Implications Form

*[PLEASE COMPLETE THIS FORM AS REQUIRED]*

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| **Summary** | |
| Name of Initiative/Project |  |
| Start Year |  |
| Expected Completion Year |  |
| Requestor(s) Name/Title/E-Mail |  |
| Principal Volunteer Name/E-Mail |  |
| IEEE Business Finance Services Staff Contact |  |
| IEEE Staff Project Manager |  |
| IEEE OUs/Committees that have approved or endorsed this Request |  |

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| Please complete the items below |
| 1. Executive summary of the initiative/project in 100 words or less. |
| Use this space for the executive summary and initiative/project scope. |
| 1. Provide a description of outcomes, benefits and identification of who benefits (e.g., IEEE members, sponsoring OUs/Committees of this initiative/project, some Societies or Councils, some Geo units, a specific technical discipline, the profession, or all of humanity). |
| Use this space to describe the expected outcomes, potential impact on IEEE and benefits. |
| 1. What metrics will be used to measure success? |
| Use this space to describe each success metric. |
| 1. **In Item 3 you just identified metrics to measure the success of this initiative. How will you get the data to measure performance in a timely manner?** |
| Use this space to describe how you will get the data to measure performance in a timely manner and the back-up plan if data is unavailable in a timely manner and/or negative? |

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| 1. Financial Details. Double click on the spreadsheet to enter data and then choose “Close and Return to…” under the File menu in Microsoft Excel. |

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| **Project Duration:**  1 Year  2 Years  3 Years |

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| 1. Resource requirements and Planning |
| 1. Are new IEEE hires required for this initiative/project to succeed?   NO  YES. Number of New Hires (if known):   1. Is there a Business Plan or a plan to write a Business Plan?   NO. There is no Business Plan or plan to create a Business Plan.  YES. The Business Plan exists and/or will be created. |

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| 1. Sustainability and Life Cycle |

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| Use this space to briefly describe the estimated life cycle and any plan for sustaining this initiative/project as part of IEEE operations. |

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| 1. Please provide any additional information or attachments you would like IEEE FinCom to consider when evaluating your request. |

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| Please provide any additional information or attachments. If there is a Business Plan, please provide as an attachment when submitting this form. |