IEEE FDC Society/Council ONLY

2018 New INCUBATION: PROPOSAL

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| **Proposed New Incubation Initiative** | |
| FDC Initiative Name |  |
| Date Submitted |  |
| Initiative Leader Contact |  |
| Alternate Contacts |  |
| Contacts E-Mail Addresses |  |
| Phone/Extension |  |
| Society(s) / Council(s) \*Must identify at least one Society or Council |  |
| Name and Email for each Society(s) / Council(s) President(s) [***Must ensure they are aware and support***] |  |

***Please submit the seed grant proposal to*** [***fdc@ieee.org***](mailto:fdc@ieee.org)

***You may be contacted for additional information.***

***You will be notified of the decision within 10 business days of submission.***

*Note: For additional information or questions regarding the seed grant process, please contact*

[***fdc@ieee.org***](mailto:fdc@ieee.org)

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| **Please complete the form below describing your proposed initiative** |
| 1. **Abstract** (not to exceed 100 words)   **Provide a description of the proposed initiative to be funded by a one year seed grant.** |
| Use this space for the abstract. |
| 1. **Proposal** (not to exceed 600 words)   **Provide a project description or statement of the work to be undertaken and the objectives to be achieved.** |
| Use this space to describe the project, scope of work and objectives to be achieved. |
| 1. **Deliverables** (not to exceed 200 words)   **Describe the deliverables of this initiative at the conclusion of the one year seed grant funding. Please be specific.** |
| Enter your Deliverables in this space |
| 1. **Outcomes, Impact and Metrics** (not to exceed 200 words)   **What outcomes do you expect, what are the potential impacts for your Society or Council the Future Directions can use to measure success?** |
| Enter your Outcomes and Metrics in this space |
| 1. **Innovation and Importance** (not to exceed 200 words)   **Describe how this idea is innovative and of strategic importance to IEEE.** |
| Enter your description of Innovation and Importance to the IEEE in this space |

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| 1. **Please indicate the estimated funding required for this one year initiative.** |
| **Duration of initiative:**  Calendar Year (2018)  **Budget: Anticipated Expenses (total not to exceed $20K USD)**   |  |  | | --- | --- | | **Expense description** | **Expense Amount ($US)** | |  |  | |  |  | |  |  | |  |  | |  |  | |  |  | |  |  | |  |  | |  |  | | **Total Expenses** |  |  |  |  | | --- | --- | | **Revenue description** | **Revenue Amount ($US)** | |  |  | |  |  | |  |  | |  |  | |  |  | |  |  | |  |  | |  |  | |  |  | | **Total Revenue** |  |   **Net Revenue-Expense$\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** |

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| 1. **Please provide a Project plan and TimeLine for your request** |
| Use this space to provide additional information. |

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| 1. **Please describe how this project will continue after FDC funding is completed.** |
| Describe your future activities in this space. |

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| 1. **FDC Internal Use.** |
| FDC Project Number:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  FDC Advisor: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_. |