President, IEEE Standards Association

OVERVIEW:
Duties of the IEEE-SA President shall include but not be limited to:

- Providing overall leadership to IEEE standards activities;
- Working with IEEE-SA volunteers and staff to set strategic direction, goals and objectives;
- Leading the efficient organization of committees and work programs to assure achievement of IEEE-SA objectives;
- Commitment to IEEE's goals and strategic directions, and ensuring alignment of IEEE-SA with IEEE strategy;
- Ensuring fulfillment of IEEE-SA's fiduciary responsibility to the IEEE;
- Nurturing relationships with government, industry and other organization leaders around the world to assure IEEE-SA responsiveness to standards needs.

The President, IEEE Standards Association also serves as a member of the IEEE Board of Directors, the governing body of IEEE. See Member, IEEE Board of Directors Position Description for more detail of this position including responsibilities and additional time requirements.

TERM:
- This position is a four-year commitment: One year as IEEE-SA President-Elect, two years as IEEE-SA President, and one year as Past IEEE-SA President

ROLES
- Serves as member of the IEEE Board of Directors;
- Chairs the IEEE-SA Board of Governors (BOG).

DESCRIPTION OF RESPONSIBILITES:
- Briefs IEEE officers, Boards and counsel on high-visibility SA matters;
- Organizes committees and work programs to assure achievement of IEEE-SA objectives;
- Serves as the IEEE contact on standards;
- Establishes contacts with government and industry leaders to assure IEEE-SA responsiveness to standards needs;
- Is committed to IEEE’s goals and strategic directions.

The IEEE-SA President, as a member of the IEEE Standards Board of Governors has the responsibility to:
- Develop and implement the IEEE-SA strategic plan;
- Approve policy additions/changes with significant financial/strategic implications for the IEEE-SA;
• Pursue programs to meet the global needs of standards users;
• Monitor developments in government and industry that demonstrate the need for standards-related activities and propose appropriate action to the IEEE-SA Standards Board;
• Make recommendations to the IEEE Board of Directors on standards-related issues;
• Maintain a current Operations Manual in concert with IEEE Bylaws and IEEE Policies;
• Establish and disband committees, as appropriate, to perform the work of the IEEE-SA BOG;
• Strive to establish and maintain a constituency of IEEE-SA members representative of all basic interests:
  1) Technical societies and councils
  2) Regional organizational units
  3) Industry
  4) Government
  5) The general public
• Provide financial oversight for the overall operation of the IEEE-SA;
• Recommend candidates to be elected by the IEEE-SA constituency for IEEE-SA President-Elect in alternating years, and two members-at-large annually;
• Identifies, encourages, nominates and mentors candidates for higher volunteer positions within IEEE;
• Approve membership of the IEEE-SA Standards Board;
• Approve IEEE-SA position statements;
• Hold and attend meetings to accomplish the work of the IEEE-SA BOG;
• Provide an awards program for recognition of exceptional service;
• Appoint the chair of the IEEE-SA Standards Board;
• Appoint two IEEE-SA BOG members-at-large annually;

Also see the BoD Member Responsibilities in the Generic BoD Member position description.

**ELIGIBILITY:**
• Must be an IEEE member in good standing;
• Must be of IEEE Senior Member grade or higher;
• Must be an IEEE-SA member in good standing.

**QUALIFICATIONS AND SKILLS:**
- See “Qualifications and Skills for Member, Board of Directors”. In addition,
- Recent industry or government experience;
- Knowledge of, and involvement in, standards development activities;
- Proven leadership in their professions.

**ESTIMATED TIME REQUIREMENTS:**

<table>
<thead>
<tr>
<th>Item</th>
<th>Estimated Time Required: 18–26 days</th>
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<tbody>
<tr>
<td><strong>Material/Agenda Review</strong></td>
<td>TOTAL: 1 Day/year 2 hours per meeting (3 per year)</td>
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<tr>
<td>- IEEE-SA Board of Governors</td>
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<tr>
<td><strong>In-Person Meetings: (Not including travel time)</strong></td>
<td>TOTAL: 9 DAYS/year 3 days (3 times per year)</td>
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<tr>
<td>- IEEE-SA Board of Governors</td>
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<tr>
<td><strong>Teleconferences:</strong></td>
<td>As may be needed</td>
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<tr>
<td>- IEEE-SA Board of Governors</td>
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<tr>
<td><strong>Other Meetings (outreaches, issues, etc.)</strong></td>
<td>5-10 days, as needed</td>
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<tr>
<td><strong>Travel: (does not include meeting time)</strong></td>
<td>TOTAL: 3-6 DAYS/year 1-2 days (per meeting/3 per year)</td>
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<tr>
<td>- IEEE-SA Board of Governors</td>
<td>*travel time depends on meeting venue and location of President.</td>
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*Does not include time requirements for responsibilities as a member of the IEEE Board of Directors. See Member, IEEE Board of Directors Position Description.

**REIMBURSED EXPENSES:**
IEEE-Standards Association related travel expenses are not reimbursed. Ordinary and necessary IEEE travel expenses are reimbursed in accordance with IEEE policies, for expenses related to the IEEE Board of Directors.

**STAFF CONTACT:**
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