

## **The IEEE Election Oversight Committee**

### Scope/Charter:

The IEEE Election Oversight Committee will assist the President, the Board of Directors, IEEE Staff, candidates in IEEE elections, and IEEE organizational units and volunteers in addressing election matters in the IEEE Annual Election and other IEEE elections. It shall focus on the following areas:

- Electioneering matters addressed in IEEE governing documents;
- Electioneering matters not covered by IEEE governing documents;
- Verifications and presentation of candidate credentials;
- Compliance of candidates and other volunteers with election-related Bylaws, IEEE Policies, customary practices, and Board of Directors resolutions.

In the areas outlined above, the Committee will perform the following tasks:

- Process questions from candidates and others; provide advice, guidance and interpretation of IEEE Bylaws, Policies, and other pertinent regulations (solicited or unsolicited);
- Assist in reviewing and processing complaints and protests;
- Make recommendations to the President, the Board of Directors and other governing bodies and Organizational Units about proposed disposition of queries and complaints about candidates, petitioners and other volunteers;
- Make recommendations to the pertinent bodies on changes in related IEEE governing documents;
- Make recommendations on needs for education and information dissemination;
- Lead education and information dissemination campaigns regarding elections;
- Engage in collection, analysis and presentation of pertinent data;
- Investigate and develop recommendations to the President and other leaders of organizational units as required by IEEE policies when legal and ethical issues are referred to the Committee, including recommendations to disqualify a candidate;
- Accept and perform other relevant duties, as directed by the President or the Board of Directors.

The committee will report to the IEEE Board of Directors. Appointment procedures for members, Chair and Vice-Chair shall follow the standard IEEE nominations and appointments process. The Committee will meet as needed.

Membership: Not less than five members, maximum of seven members including a Chair and Vice Chair. At least three members shall have been previously elected using the IEEE Annual Election ballot system. At least one of the members must be a current or past member of the IEEE Tellers Committee. At least one of the

members must be a current or past member of the IEEE Nominations and Appointments Committee.

Ineligible for Membership: individuals who are on the slate of the next Annual IEEE Election; individuals who are petitioners for a position on the slate of the next IEEE Annual Election; individuals who serve on the IEEE Board of Directors; IEEE Directors-elect.

Terms of Appointment: Members may be appointed for three-year staggered terms to ensure continuity. The Chair and Vice Chair shall serve one-year terms with reappointment permissible for up to three years of consecutive service. Members may be reappointed for additional terms but after six years of consecutive service must not be on the committee's roster for at least two years before they may be reappointed.

*Approved by the IEEE Board of Directors  
November 2015*