How do I get a certificate after completing an eligible course in IEEE Learning Network Volunteer Training?

Overview

Some courses on the IEEE Learning Network Volunteer Training site offer a certificate upon successful completion.

Course Description Page Block Showing Credits Offered

When you enroll in a course on the site, you can begin the course immediately. This user guide assumes you are already enrolled in a course that offers a certificate and have successfully completed any testing/assessments.

Accessing your Certificate

Once you have successfully completed a course on the IEEE Learning Network Volunteer Training site that offers a certificate, the certificate will be accessible. You can access this certificate in three different ways.

Finding your Certificate on the Homepage

You can scroll to the bottom of the logged in homepage and view your completed training:

Completed Training section of the Logged in Homepage

Finding your Certificate on the Course Description Page

As soon as you complete a course, ILN will bring you to the **Course Description** page. From the **Course Description** page, you can click the **View Certificate** button to launch the certificate.

View Certificate button on Course Description Page

Finding your Certificate on your Transcript Page

All earned certificates can also be accessed directly from your **Transcript** page. To navigate to your transcript, click on **Transcript** in the menu:

Simply click on View Certificate from the list on your transcript to launch the certificate.

Transcript Page Showing Earned Certificates